

**POTTAWATTAMIE COUNTY
PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
MONDAY, MARCH 20, 2023
SUPERVISORS' HEARING ROOM-COUNTY COURTHOUSE
227 SOUTH 6TH STREET, COUNCIL BLUFFS, IOWA**

1. CALL TO ORDER

The meeting was called to order by Chairman Silkworth at 5:30 P.M.

2. ROLL CALL

Members Present: Larson, Silkworth, Leaders, Chapman
Members Absent: Schultz
Staff Present: Wyant, Kalstrup

3. MINUTES

Motion #1: to approve the Minutes of the November 20, 2022 meeting.
Motion by: Leaders.
Second by: Larson.
Vote: Unanimous vote. Motion carried.

4. ELECTION OF OFFICERS

Chairman

By acclamation, Silkworth was elected Chairman of the Planning and Zoning Commission for 2023.

Vice-Chairman

By acclamation, Chapman was elected Vice Chairman of the Planning and Zoning Commission for 2023.

5. REVIEW OF 2023 MEETING SCHEDULE AND 2022 ATTENDANCE ROSTER

6. PUBLIC HEARING

The Chairman read a statement advising the audience that the public hearing would be conducted in accordance with the Commission's Rules of Procedure.

CASE #ZTA-2023-01

APPLICANT: Matriarch Manor LLC
REPRESENTED BY: Doreen Blakely
REQUEST: Zoning Text Amendment requested by a citizen of Pottawattamie County, Iowa in reference to distillery, venue, dog park and glamping.

Motion #2: to open the public hearing on Case #ZTA-2023-01
Motion by: Leaders.
Second by: Chapman.
Vote: Unanimous Vote. Motion Carried.

Motion #3: to close the public hearing on Case #ZTA-2023-01.
Motion by: Leaders.
Second by: Larson.
Vote: Unanimous Vote. Motion Carried.

Motion #4: to recommend that the request of Matriarch Manor LLC (Doreen Blakely) for Zoning Text Amendment requested by a citizen of Pottawattamie County, Iowa in reference to distillery be approved and Zoning Text Amendment in reference to venue, dog park and glamping be denied as filed under Case #SUB-2023-01, be **approved by the Board of Supervisors**.

Motion by: Leaders.

Second by: Chapman.

Vote: Ayes –Larson, Leaders, Silkworth, Chapman. Motion Carried.

7. ADJOURNMENT

Motion #5: to adjourn.

Motion by: Leaders.

Second by: Larson.

Vote: Unanimous. Motion carried.

The meeting was adjourned at approximately 6:09 P.M.

Dolores Silkworth, Chairman

Date

ATTEST:

Matt Wyant, County Planning Director

Date